

IDAPA 39 – IDAHO TRANSPORTATION DEPARTMENT

Division of Motor Vehicles

39.02.05 – Rules Governing Issuance of Certificates of Title

Who does this rule apply to?

All vehicles, vessels, off-highway vehicles, snowmobiles and other types of vehicles required to be titled under Idaho Code, and the required documentation that must be provided.

- All vehicle owners;
- Dealers of Vehicles or Vessels including off-highway vehicles;
- Financial Institutions;
- Insurance Agencies;
- Out of State DMVs; and
- Junk and Salvage Yards

What is the purpose of this rule?

Rule establishes the requirements for the titling of all vehicles required under Idaho Code, and provides necessary ownership records, lien releases, odometer statements, buyer and seller information, provisions for title branding of vehicles due to physical condition or prior use, or how vehicle was built. Provides for definitions. Requires out of state vehicles coming into Idaho to have VIN inspection. Provides for salvage vehicle certificates and declaration of rebuilt salvage vehicles and all brands must be disclosed to future purchasers.

What is the legal authority for the agency to promulgate this rule?

This rule implements the following statutes passed by the Idaho Legislature:

Motor Vehicles -

General:

- [49-201, Idaho Code](#) – Duties of Board

Vehicles Titles:

- [49-504, Idaho Code](#) – Applications To Department for Certificates – Procedure – Identification Numbers
- [49-507, Idaho Code](#) – Departmental Regulations for Transfer of Vehicles – Appointment of Deputies and Assistants
- [49-525, Idaho Code](#) – Salvage-Certified Vehicle – Branded Certificate of Title

Who do I contact for more information on this rule?

Idaho Transportation Department
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Boise, ID 83707-1129
3311 West State Street
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This rule chapter will be reviewed in compliance with Section [67-5292, Idaho Code](#), and in accordance with the 8-year rule review schedule linked [here](#).

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39.02.05 – RULES GOVERNING ISSUANCE OF CERTIFICATES OF TITLE

000. LEGAL AUTHORITY.

Under the authority of Sections 49-201, 49-504, 49-507 and 49-525, Idaho Code, the Department adopts the following rule. (3-21-22)

001. PURPOSE.

These rules identify requirements for the issuance of certificates of title, pursuant to Title 49, Chapter 5, Idaho Code. (3-21-22)

003. – 009. (RESERVED)

010. DEFINITIONS.

01. Appropriate Governmental Entity. The agency or organization employing the authorized officers who take an abandoned vehicle into custody or direct a vehicle to be stored or towed. (3-21-22)

02. Assembled Vehicle. A vehicle which has been constructed using parts from two (2) or more vehicles and has the same appearance as a vehicle that was manufactured under a specific make and model by a manufacturer. Changes may include frame and/or cab changes. See Section 305 for title application requirements. (3-21-22)

03. Body/Center Passenger Area. The center structure, either of a unibody or frame-type passenger vehicle, consisting of a unit of sheet metal and structural components that extends from the firewall to the back of the rear seat or to the factory seam separating the rear section or the centerline of the rear wheels, i.e. cowl panel, dash panel, floor pans, center side body panels, side rails, rocker panels, and other such component parts that may be pertinent to this section. (3-21-22)

04. Brand. A designation on a vehicle's certificate of title or other ownership document, or its record, as determined by the Department or the equivalent agency of another jurisdiction, which indicates and advises future owners and interested parties that: (3-21-22)

a. The vehicle has or has had a relevant physical condition, modification, construction, alteration or history of use that may affect the value or safety of the vehicle; or (3-21-22)

b. Past or present ownership of the vehicle could not be clearly established to the satisfaction of the Department or the equivalent agency of another jurisdiction. (3-21-22)

05. Cab. The passenger compartment of a common truck or pickup truck. It is a unit of sheet metal and structural components including the top/roof and the cowl which may or may not include glass, instrumentation, steering column and seat. (3-21-22)

06. Canadian Vehicle. A vehicle originally manufactured to meet Canadian motor vehicle safety standards. (3-21-22)

07. Electronic Vehicle. A title created and maintained in an electronic format by a jurisdiction. Any reference to a certificate of title in this rule will also apply to an electronic title. (3-21-22)

08. Frame. The heavy metal structure that supports the auto body and other external component parts on body-over-frame constructed vehicles only. (3-21-22)

09. Gray Market Vehicle. A vehicle being imported into the U.S. that was manufactured for use outside of the U.S. and did not meet U.S. Federal Motor Vehicle Safety Standards or Environmental Protection Agency requirements at the time of manufacture. This does not include vehicles manufactured to meet Canadian Motor Vehicle Safety Standards. (3-21-22)

10. Mileage. Actual distance that a vehicle has traveled. (3-21-22)

11. Replica Street Rod. A vehicle made to replicate any pre-1949 vehicle which has had a significant drive train update from a more modern vehicle. Changes may include engine, transmission, rear axle and other suspension components. The body will resemble the same as the manufacturer's original issue. See Section 305 for title application requirements. (3-21-22)

12. Street Rod Vehicle. Any pre-1949 manufactured vehicle which has had a significant drive train update from a more modern vehicle. Changes may include engine, transmission, rear axle, and other suspension components. The body will be the same as the manufacturer's original issue. See Section 305 for title application requirements. (3-21-22)

13. Transferee. Any person to whom the ownership of a motor vehicle is transferred, by purchase, gift or any means other than creation of a security interest, and any person who, as agent, signs an odometer disclosure statement for the transferee. (3-21-22)

14. Transferor. Any person who transfers their ownership of a motor vehicle by sale, gift or any means other than creation of a security interest, and any person who, as agent, signs an odometer disclosure statement for the transferor. (3-21-22)

011. – 099. (RESERVED)

100. GENERAL.

The Department will issue a Certificate of Title on any vehicle if the applicant can show proper documentation of ownership, there are no undisclosed security interests in the vehicle, and other requirements for titling have been satisfied. Unless otherwise specified in statute or administrative rule, such proper documentation of ownership will be limited to: (3-21-22)

01. Certificate of Title. A valid Idaho Certificate of Title or a valid Certificate of Ownership issued by another state, province or country according to the applicable laws of another state, province or country, which has been duly assigned or transferred to the applicant if issued in another's name. (3-21-22)

02. MCO/MSO. A properly executed Manufacturer's Certificate of Origin (MCO) or Manufacturer's Statement of Origin (MSO) in the case of a new vehicle being titled for the first time. (3-21-22)

03. Certificate of Registration. A Certificate of Registration from a non-titling state, province or country, together with a bill of sale from the registrant if other than the applicant. (3-21-22)

04. Transfer by Operation of Law. In the case of a transfer by operation of law, a certified copy of a valid court order, decree, or instrument upon which the claim of possession and ownership is founded, passing title to the applicant as a matter of law (for example: a property settlement, divorce decree, or execution sale's certificate of sale or bill of sale), together with an affidavit by the person or agent of the person to whom possession of the vehicle so passed, setting forth facts entitling him to possession and ownership. (3-21-22)

05. Salvage Vehicles. For a salvage vehicle, a salvage certificate of title or other salvage ownership document issued by another state, province, or country according to the applicable laws of that state, province, or country, duly assigned or transferred to the applicant if issued in another's name. (3-21-22)

06. Specially Constructed Vehicles. (3-21-22)

a. For a specially constructed vehicle as defined by Section 49-123(p)(i) or (iii), Idaho Code, the original ownership document for the vehicle from which the body or cab being used has been taken unless the vehicle is from a state that requires the ownership document to remain with the frame in which case a copy of the ownership document verified to be a true and correct copy of the original, together with a bill of sale from the owner to whom the ownership document was issued if different than the applicant, and a bill of sale, invoice, or other proof of acquisition for any of the following major components used in the vehicle's construction: (3-21-22)

- i. Frame or rails; (3-21-22)
- ii. Engine or short block; (3-21-22)
- iii. Transmission and/or transfer case; (3-21-22)
- iv. Front and rear clips; or (3-21-22)

- v. Truck bed or box; (3-21-22)
- b. Each bill of sale for major component parts is to include the following: (3-21-22)
 - i. Name of purchaser; (3-21-22)
 - ii. Vehicle Identification Number (VIN) or engine number for a motorcycle, if applicable; (3-21-22)
 - iii. Description of major component part (by make, body type, year of manufacture, if applicable); (3-21-22)
 - iv. Purchase price; and (3-21-22)
 - v. Signature of seller. (3-21-22)
- c. For a specially constructed vehicle as defined by Section 49-123(p)(ii), Idaho Code, bills of sale, receipts, invoices or other proof of acquisition for the materials used in the construction. (3-21-22)
- d. For a specially constructed vehicle as defined by Section 49-123(p)(iv), Idaho Code, a properly executed manufacturer's certificate of origin (MCO) or manufacturer's statement of origin (MSO) for the custom kit, or if no MCO was issued, a factory invoice or bill of sale from the selling dealer, together with a statement certifying no MCO was issued for the kit. (3-21-22)

101. – 199. (RESERVED)

200. LIEN FILING.

01. Date of Lien Filing. All title applications submitted to the Department or its agent for filing will include the date of filing. (3-21-22)

a. If a lien is listed on a title application, the date the application is received by the Department or its agent will be the date of the filing of the lien. (3-21-22)

b. A lien is perfected as of the date of the filing of a properly completed application with the department or an agent of the department. All liens filed with the department will take priority according to the order in which the properly completed applications are filed with the department or an agent of the department. The priority of liens will not be affected should the department fail to note one or more on the title or on the electronic records of the department due to error. (3-21-22)

02. Out-of-State Transfer. If a lien was previously recorded on an out-of-state title, and the title is being surrendered to Idaho for issuance of a new certificate of title and the lien is still in effect, the Department will honor the previously recorded date shown on the out-of-state title, provided that at least one of the previous owners' names will remain on the new Idaho title. If there is no recorded date on the title, the following will be captured as the recorded date if displayed on the title with priority according to the order listed: (3-21-22)

a. Application date; (3-21-22)

b. Issue date; and (3-21-22)

c. Print date (3-21-22)

d. If none of the aforementioned dates are present, the Department will consider other evidence provided in the documentation submitted with the title application to determine a filing date. (3-21-22)

e. In the event that no other evidence is provided to reasonably determine the date of the lien's filing, the date the title application is filed with the Department will be the recorded date. (3-21-22)

03. Name Change Only. If a name change is being requested on a title containing a recorded lien, and the lien is not being released, the original recorded date will be retained for the lien filing, provided that the new title will retain the name of the same lienholder and at least one (1) of the previous owners. (3-21-22)

04. Taxable Transfer of Ownership. In the case of a taxable transfer of ownership, where the lien was not released, and the new title will have the same lienholder, a new recorded date will be assigned to the lien, unless the lienholder has specified that the new owners have assumed the lien. (3-21-22)

05. Lien Assumptions. If a lienholder specifies that a contract has been assumed by a new owner, and the new owner has assumed the terms of the previous lien, the original date will be retained on the new certificate of title. (3-21-22)

201. ODOMETERS.

01. Disclosures. (3-21-22)

a. In compliance with 49 CFR Part 580, when ownership of a motor vehicle is transferred: (3-21-22)

i. The transferor will disclose mileage to the transferee. (3-21-22)

ii. When a motor vehicle is leased, the lessee will disclose mileage to the lessor. If the lessor transfers the leased vehicle without obtaining possession of it, the lessor may indicate on the title the mileage disclosed by the lessee.” (3-21-22)

02. Record Retention. (3-21-22)

a. Documents and records will be retained by dealers, distributors, lessors, auctions, and the department in compliance with 49 CFR Part 580. (3-21-22)

202. VEHICLE IDENTIFICATION NUMBER (VIN) INSPECTIONS.

01. Authorized Inspectors. The following individuals, agents or agencies are authorized to complete Vehicle Identification Number (VIN) inspections: (3-21-22)

a. Peace Officers and Special Agencies Inspections. As part of their regular assigned duties, any city, county, state or federal peace officer, or specified agent of the Department, may complete a VIN inspection. (3-21-22)

b. Vehicle Dealer Inspections. Licensed Idaho vehicle dealers may complete VIN inspections. (3-21-22)

c. Financial Institution Inspections. An employee of any bank that is authorized to do business in Idaho or an employee of any other financial institution registered with the Department of Finance, may complete VIN inspections as a part of normal business activity. (3-21-22)

d. Special Agent Inspections. Other special designated agents of the Department may complete VIN inspections, as stipulated in a formal agreement between the Department and the special agent, i.e. vehicle rental companies allocating portions of their fleets to Idaho. (3-21-22)

e. Out-of-state Inspectors. For a vehicle located in another state, a VIN inspection is acceptable when completed by any city, county, state or federal peace officer, or any employee of the state’s vehicle titling and registration agency. (3-21-22)

02. VIN Inspections. A VIN inspection is necessary whenever the current certificate of title was not issued for the vehicle by this state or whenever the Department is dissatisfied with the authenticity or accuracy of the vehicle identification number. (3-21-22)

203. – 299. (RESERVED)

300. TITLE BRANDING.

01. Brand Disclosure. (3-21-22)

a. Upon sale by a dealer of any salvage or total loss vehicle or branded vehicle or branded certificate of title, disclosure of the vehicle's salvage or branded status, will be conspicuously disclosed to the buyer and a record will be maintained by the dealer. Disclosure may be made on a form as provided by the Department for a report of sale. The buyer will sign that they have received disclosure of the vehicle brand. Proof of disclosure will be submitted to the Department. (3-21-22)

b. Upon sale by a private party of any salvage or total loss vehicle or branded vehicle or vehicle with a branded certificate of title, disclosure of the vehicle's salvage or branded status, will be conspicuously disclosed to the buyer. (3-21-22)

02. Branding Time Frame. Each branded vehicle and branded certificate of title will retain that brand throughout the existence of the vehicle regardless of its age or value unless the brand has an expiration date. (3-21-22)

03. Brands Removed. (3-21-22)

a. If any salvage vehicle leaves the state of Idaho with or without an Idaho salvage certificate of title and such vehicle returns to Idaho, it will once again be subject to the requirements under Idaho Code and this rule. (3-21-22)

b. If a vehicle with a branded Idaho title leaves Idaho and then returns with a title or other ownership document issued by another jurisdiction that has either no brand or a different brand for the same incident that caused the brand on the Idaho title. (3-21-22)

i. If the brand on the Idaho title originated in Idaho, the Idaho brand will be reinstated. This will occur even if the National Motor Vehicle Title Information System (NMVTIS) returns a different brand for the same incident. (3-21-22)

ii. If the brand on the Idaho title originated in another state, the Idaho title will be issued with any brand retrieved from NMVTIS if for the same incident that caused the brand on the original Idaho title. If no brand is retrieved from NMVTIS for this incident, the brand on the previous Idaho title will be reinstated. (3-21-22)

301. BONDED TITLE.

01. Conditions and Requirements. Application may be made for a "bonded title" when the applicant has actual possession of the vehicle but is unable to provide proper documentation of ownership. (3-21-22)

a. Proper Documentation Cannot Be Obtained. The applicant will satisfy the Department that proper documentation to obtain a regular title cannot be obtained. However, the applicant will provide sufficient documentation to satisfy the Department that it is more probable than not that the applicant is the owner of the vehicle. (3-21-22)

b. Vehicle Physical Inspection. The applicant will produce the vehicle for a physical inspection by a representative designated by the Department. (3-21-22)

c. Affidavit of Explanation. The applicant will provide an affidavit explaining the reasons for the absence of a valid Certificate of Title or Certificate of Ownership or other documentation of ownership identified in Section 100 of this rule, and how the vehicle came into the possession of the applicant. A listing of any liens (loans) or encumbrances against the vehicle; the name of the state, province or country where the vehicle was last titled, or last registered if from a non-titling state, province, or country; and the name under which the vehicle was last titled, or

last registered if from a non-titling state, province or country is also necessary. (3-21-22)

d. Bond. The applicant will provide the Department with a bond in the amount of one (1) and one-half (1/2) times the value of the vehicle or a cash deposit of like amount, as provided in Section 49-523(b), Idaho Code. A cash bond will be in the form of a cashier's check, money order or certified check made payable to the Idaho Transportation Department. The form of the bond will conform to the form ITD 3909, Vehicle Ownership Bond, which can be obtained by calling 208-334-8663 during regular business hours. (3-21-22)

e. Vehicle Appraisal. The applicant will provide an appraisal of the vehicle either by a licensed Idaho automobile dealer on the dealer's letterhead or other form provided by the Department with dealer's number, or by a Motor Vehicle Investigator. The appraisal will reflect the current retail value of the vehicle. This appraisal will be considered by the Department to determine the value of the vehicle. (3-21-22)

f. Application for Title. The applicant will apply for title within ninety (90) days of the bond's issuance. Should the application for title occur more than ninety (90) days from the issue date of the bond or any subsequent rider, the applicant will obtain a rider to provide bond coverage for three (3) years. (3-21-22)

g. Bonded Title Brand. Upon satisfying the Department's requirements for a bonded title, the applicant will be issued a title bearing the brand "Bonded Title" and the brand's expiration date, which will be three (3) years from the following: (3-21-22)

i. Date of issuance of the bond unless a bond rider was issued; or (3-21-22)

ii. If one or more bond riders were issued, the date of issuance of the most recent bond rider; or (3-21-22)

iii. Date of receipt of a cash deposit. (3-21-22)

02. Bond Surety. The bond will be issued by a corporate surety, qualified and licensed to do business in Idaho. (3-21-22)

03. Claims Against The Bond. Should any expense, loss or damage occur, for any reason covered by the bond, persons or entities suffering such loss will make claim directly against the principal (applicant) and the surety. If the applicant has made a cash deposit, any claim will be made through the Department's Motor Vehicle Administrator. (3-21-22)

04. Expiration Of Bonding Requirement. Upon expiration of the brand, the bond or cash deposit will be returned without interest unless the Department has been notified in writing of a pending claim or action to recover on the bond or deposit. If there has been no claim, the applicant may surrender the bonded title and apply for a Certificate of Title free of the bonded title brand. A Certificate of Title free of the bonded title brand will be issued upon certification of the application and payment of any applicable fees per Idaho Code Title 49, Chapters 2 and 5, and any applicable sales or use tax, per Title 63, Chapter 36, Idaho Code. (3-21-22)

05. Return Of Bond Prior To Three Year Period. The bond or cash deposit will be returned prior to the expiration of the brand if the vehicle is no longer registered in this state, and the Department has not been notified of any claim or action to recover on the bond. (3-21-22)

06. Sales And Use Tax. Any sales or use tax will be paid to the Department or to the county assessor prior to issuance of a bonded title. (3-21-22)

302. SPECIALLY CONSTRUCTED VEHICLES.

01. Specially Constructed Vehicle Examples. Some examples of specially constructed vehicles are: Custom built vehicles, such as, kit conversions, homemade camp trailers, other homemade trailers that are at least two thousand (2,000) pounds unladen weight, motorcycles, vessels, snowmobiles, and slide-in truck-mounted campers. (3-21-22)

02. Engine Changes. A vehicle that has an engine of a different make, model or year from the body, frame and running gear is not considered a specially constructed vehicle. These vehicles retain the original title and identification designation. (3-21-22)

03. Title Application Requirements. (3-21-22)

a. The applicant will provide proof of ownership for all significant parts that are replaced, such as frame, body, and other parts that carry vehicle identification numbers. The body will have a properly released title from the former owner. The frame only may be transferred with a bill of sale given by the legal owner showing the vehicle identification number (VIN). Other significant parts that are replaced will be verified by traceable invoices identifying the part or parts if purchased from an established new or used parts outlet. If the other significant parts are purchased from a private party, a bill of sale showing seller's name and address is necessary. An MCO will accompany the documents for manufactured kits or if no MCO was issued, a factory invoice or bill of sale from the selling dealer, together with a statement certifying no MCO was issued for the kit, is acceptable. (3-21-22)

b. The model year will be the year that the specially constructed vehicle was first titled as a specially constructed vehicle. (3-21-22)

c. The make code as shown on the certificate of title of a specially constructed vehicle will be identified as "SPCN" and the certificate of title will be branded "Specially Constructed." (3-21-22)

d. When the vehicle is in operating condition, an inspection by a motor vehicle investigator is necessary. A fee of twenty-five dollars (\$25) is necessary for this inspection and the preparation of the statement of fact and indemnifying affidavit. In addition, if a vehicle identification number is assigned, the fee in Section 49-202(2)(j), Idaho Code, will be charged. If the vehicle is eligible to be registered for road use, the owner will complete a self-certification on a form prescribed by the department stating that the vehicle is in compliance with Chapter 9, Title 49, Idaho Code, and meets the Federal Motor Vehicle Safety Standards in effect for the model. (3-21-22)

303. REBUILT SALVAGE VEHICLES.

01. Rebuilt Salvage Vehicle. A rebuilt salvage vehicle, as defined by Section 49-123 (2)(m), Idaho Code, includes every "Salvage or Total Loss Vehicle" that has been rebuilt, in compliance with applicable federal motor vehicle safety standards and the requirements of Chapter 9, Title 49, Idaho Code, as regulated by Sections 49-524 and 49-525, Idaho Code. (3-21-22)

02. Salvage Vehicles from Other Jurisdictions. Every vehicle that is coming into Idaho from another jurisdiction with a Salvage Certificate or other equivalent document showing evidence of a total loss payoff such as a bill of sale from an insurance company, or other documentation indicating that the vehicle may have been a salvage or total loss vehicle and any vehicle for which information retrieved from the National Motor Vehicle Title Information System (NMVTIS) indicates it has been reported as "salvage" will be considered salvage unless there is sufficient evidence for the department to determine the salvage document or information retrieved from NMVTIS was in error. These vehicles may not be operated on Idaho highways until rebuilt in compliance with Chapter 9, Title 49, Idaho Code and all federal motor vehicle safety and emission standards in effect for the model year and type of vehicle. They will be issued an Idaho Salvage Certificate unless the other jurisdiction has issued a salvage certificate or other equivalent salvage ownership document. If any salvage vehicle is received by a "salvage pool" (as described in Section 49-120(4), Idaho Code), an Idaho salvage certificate of title will be issued, prior to sale unless the vehicle has a salvage certificate or other equivalent salvage ownership document issued by another jurisdiction. Any vehicle which has been declared junk, pursuant to Sections 49-516 and 49-522, Idaho Code, or is coming from another jurisdiction with a similar endorsement, or is designated by the owner or the insurance company as parts only, destroyed, or dismantled, may not be rebuilt for on-road use. Any vehicle NMVTIS indicates has been reported as having been scrapped or crushed may only be retitled with the brand, "For Junk Only". If other information retrieved from NMVTIS indicates a vehicle qualifies for a "brand" as defined in this rule, the Department may brand the title accordingly. The provisions of this section will not apply if there is sufficient evidence for the department to determine the information retrieved from NMVTIS was in error. (3-21-22)

03. Title Application Requirements for Vehicles Defined as Salvage and Rebuilt Salvage Vehicles. (3-21-22)

a. The applicant will provide a written statement which includes the vehicle information, vehicle identification numbers, salvage date, and the work done personally by the owner or supervised by the owner to restore the vehicle to the operating condition that existed prior to the event causing the vehicle to be salvaged.

(3-21-22)

b. In the event that the applicant did not personally repair the vehicle or supervise its repair, but another party performed the repairs, the applicant will certify to the best of his knowledge the name of the party that did repair the vehicle or personally supervised its repair. This certification will be made on a salvage vehicle statement. If there is no indication in the ownership documentation that the vehicle had previously been declared salvage or a total loss and the applicant does not know who repaired the vehicle, they may certify this on a salvage vehicle statement.

(3-21-22)

c. In the event that repairs were not necessary to bring the vehicle to operating condition pursuant to Chapter 9, Title 49, Idaho Code, the applicant will certify this on a salvage vehicle statement.

(3-21-22)

d. The applicant will sign an indemnifying statement agreeing to defend the title in all legal disputes arising out of his possession of the title to the vehicle, and attesting to the fact that all information contained in the statement and its attachments are true and correct.

(3-21-22)

e. The new Idaho title issued will be branded "REBUILT SALVAGE." Such notation will remain on the title and on all subsequent transfers of the title.

(3-21-22)

04. Salvage Vehicle Damaged Out-of-State. If a vehicle that is titled in Idaho is damaged in another state or jurisdiction to the extent that the vehicle becomes a "salvage vehicle" as defined by Section 49-123(2)(o), Idaho Code, and the vehicle is not going to be returned to Idaho, the owner or insurer will, upon determining the vehicle to be salvage, notify the purchaser and the Department in writing of the salvage status. If this vehicle returns to Idaho, the title will be branded "Rebuilt Salvage" or carry another jurisdiction's comparable brand forward unless the vehicle has not yet been repaired and has not had a salvage certificate or other salvage ownership document issued by another jurisdiction in which case the owner will obtain an Idaho salvage certificate of title.

(3-21-22)

304. GLIDER KITS.

01. Title Application Requirements.

(3-21-22)

a. An MCO for the glider kit will be submitted with the application for title.

(3-21-22)

b. If the applicant dismantles a vehicle presently titled to the applicant and uses the significant parts with the glider kit, either a statement of fact will be prepared or the applicant will complete an affidavit, identifying the significant parts by identifying numbers. If the significant parts were purchased separately from a new or used parts outlet, a bill of sale or invoice is necessary. If the significant parts were purchased from a private owner, a bill of sale is necessary.

(3-21-22)

c. If the frame and cab that the parts were stripped from will never be used again, i.e., frame and cab destroyed, not salvageable, the title will be surrendered with the application. If the frame or cab can be used again, the owner or motor vehicle investigator will mark the title "frame only" or "cab only."

(3-21-22)

d. The vehicle will be completely assembled and meet the requirements of Chapter 9, Title 49, Idaho Code, and the federal motor vehicle safety standards in effect for the model year at the time of application.

(3-21-22)

02. Assignment of VIN. The VIN will be the number assigned to the kit by the manufacturer. In the absence of such number, the motor vehicle investigator will assign a VIN.

(3-21-22)

03. Model Year. The model year will be the year of the kit, determined by priority in the following order:

(3-21-22)

a. Written statement from the manufacturer.

(3-21-22)

- b. Seventeen (17) character VIN's model year designator; (3-21-22)
- c. Designation of model year shown on an approved MCO; or (3-21-22)
- 04. Make of Vehicle.** The make of the vehicle will be the make of the glider kit. (3-21-22)
- 05. Title Branded.** The designation "GLIDER KIT VEHICLE" will be branded on the title. (3-21-22)

305. TITLE APPLICATION REQUIREMENTS FOR REPLICA, STREET RODS, REPLICA STREET RODS, AND ASSEMBLED VEHICLES.

01. Applicant Will Provide Proof of Ownership. The applicant will provide proof of ownership for all significant parts that are used in replicating or assembling the vehicle. The body will have a properly released title from the previous owner or a title in the applicant's name. The frame only may be transferred with a copy of a bill of sale given by the legal owner showing the vehicle identification number (VIN). Other significant parts that are used will be verified by traceable invoices identifying the significant part or parts if purchased from an established new or used parts outlet. If the other significant parts are purchased from a private party, a bill of sale showing the seller's name and address is necessary. An MCO will accompany the documents for manufactured kits or if no MCO was issued, a factory invoice or bill of sale from the selling dealer together with a statement certifying no MCO was issued for the kit is acceptable. (3-21-22)

02. Model Year. The model year for replica vehicles and replica street rods will be the year that the vehicle replicates. The model year for assembled vehicles and street rods will be the model year of the vehicle body. (3-21-22)

03. Inspection by a Motor Vehicle Investigator. When the vehicle is in operating condition an inspection by a motor vehicle investigator is necessary. A fee of twenty-five dollars (\$25) is necessary for this inspection and the preparation of the statement of fact and indemnifying statement. In addition, if a vehicle identification number is assigned, the fee in Section 49-202(2)(j), Idaho Code, will be charged. If the vehicle is eligible to be registered for road use, the owner will complete a self-certification form prescribed by the Department stating that the vehicle is in compliance with Chapter 9, Title 49, Idaho Code, and meets the federal motor vehicle safety and emission standards in effect for the model year and type of vehicle. (3-21-22)

306. -- 399. (RESERVED)

400. ABANDONED VEHICLES.

Abandoned vehicles not claimed before the day of sale will be sold by the appropriate governmental entity if one exists. This regulation will not prevent governmental entities from entering into agreements with other governmental entities to conduct sales. (3-21-22)

401. GRAY MARKET AND CANADIAN VEHICLES.

01. Required Documents. When the owner of a gray market or Canadian vehicle applies for title for the first time in the U.S., the following documents will be presented. (3-21-22)

- a. Statement indemnifying the Department. (3-21-22)
- b. Statement of Facts from a motor vehicle investigator, or if waived by the Department based on facts presented by the owner, a vehicle identification number inspection. (3-21-22)
- c. All documents relating to ownership including but not limited to; manufacturer's certificate of origin, manufacturer's statement of origin, foreign title, or registration (if the vehicle is not from a titling country), and bills of sale. A complete chain of ownership should be presented from the manufacturer (for new vehicles) or from the last titled owner, or registered owner (if the vehicle is not from a titling country) to all subsequent owners of the vehicle both in the foreign market and the United States. At a minimum, releases of interest will be presented from all parties shown to have had an interest. (3-21-22)

d. National Highway Traffic Safety Administration (NHTSA) HS-7 declaration form, properly completed with the category of importation indicated, unless waived by the Department. This will be accompanied by evidence of compliance with requirements for the category declared on the HS-7, such as a U.S. Department of Transportation bond release letter. If the HS-7 indicates a DOT bond was provided for a non-conforming gray market or Canadian vehicle, except that if there is evidence more than 30 days have passed since the registered importer submitted the conformity package to NHTSA and NHTSA has not responded, a title may be issued without the bond release letter but will carry the notation "DOT BOND RLS PENDNG". (3-21-22)

e. U.S. Customs and Border Protection (CBP) Entry Summary form CBP 7501, stamped and signed by CBP. (3-21-22)

02. Designation of Model Year. The model year for titling and registering gray market vehicles will be determined in an order of priority, based on the following criteria: (3-21-22)

a. The model year used by a specific manufacturer to designate a discrete vehicle model irrespective of the calendar year in which the vehicle was actually produced; (3-21-22)

b. The model year shown on an ownership document issued by that vehicle's country of origin; (3-21-22)

c. Any vehicle manufactured during a twelve (12) month period beginning September 1, and ending August 31, will bear the production year of the calendar year in which August 31 occurs; or (3-21-22)

d. The model year by certification of the importer of record. The certification can be verified against vehicle production dates, based upon substantially similar models of the same make of vehicle. (3-21-22)

03. Foreign Documents. When a foreign manufacturer's certificate of origin, manufacturer's statement of origin, or registration and/or titling documents are presented, a translation of the foreign documents may be necessary to clarify the information contained in the documents. If necessary, such translation will be at the owner's expense and certified by the translator as true and correct. (3-21-22)

04. Conditional Registration. Until gray market vehicles meet Idaho registration and titling requirements, the county assessor will issue a conditional registration under the "Conditional Registration" program to allow time for the federal government to act upon the necessary releases or for the owner to obtain legal ownership documentation. (3-21-22)

05. Exception. When the owner of a gray market vehicle has a current title issued by another state, the other requirements specific to Section 401 of this rule for title and registration will not apply unless the title carries the brand, "Gray Market Vehicle (not in compliance)" or another brand or notation indicating the vehicle was not brought into compliance with U.S. DOT and EPA requirements. If a gray market vehicle has a current title issued by another state that carries the brand, "Gray Market Vehicle (not in compliance)" or another equivalent brand or notation and the other requirements of Section 401 of this rule have not been met, the vehicle cannot be registered and the owner may only receive an Idaho title issued with same or equivalent brand or notation. (3-21-22)

06. Brands. The Department may issue titles with applicable brands for gray market vehicles and other vehicles that were not originally manufactured to meet applicable federal motor vehicle safety standards. (3-21-22)

402. – 899. (RESERVED)

900. WAIVER OF TITLING REQUIREMENTS.

01. Purpose. This rule specifies the circumstances under which a person or entity may waive the thirty (30) day requirement to apply for title to a vehicle which has been acquired by operation of law, and to provide that the person or entity, in lieu of having a certificate of title issued in the person's name, may provide other documents to demonstrate and transfer ownership to the buyer or transferee upon sale or transfer of the vehicle. (3-21-22)

02. Law Enforcement Agencies. Vehicles awarded to law enforcement agencies through operations of law need not be titled if the vehicle is not to be put into service by the agency and is to be sold or transferred. In this case, the agency may provide a bill of sale to the purchaser together with a copy of the court order or other instrument awarding the vehicle to the agency, and any existing certificate of title, if available. (3-21-22)

03. Inheritance. Vehicles coming into possession by inheritance need not be titled in the name of the heir when the intent of the heir is not to use or register the vehicle, but to dispose of the vehicle to a transferee. Upon sale or transfer of the vehicle, the heir will provide a bill of sale to the purchaser or gift transfer affidavit to the transferee, together with an affidavit of inheritance or small estate affidavit and any existing certificate of title if available. (3-21-22)

901. – 999. (RESERVED)